



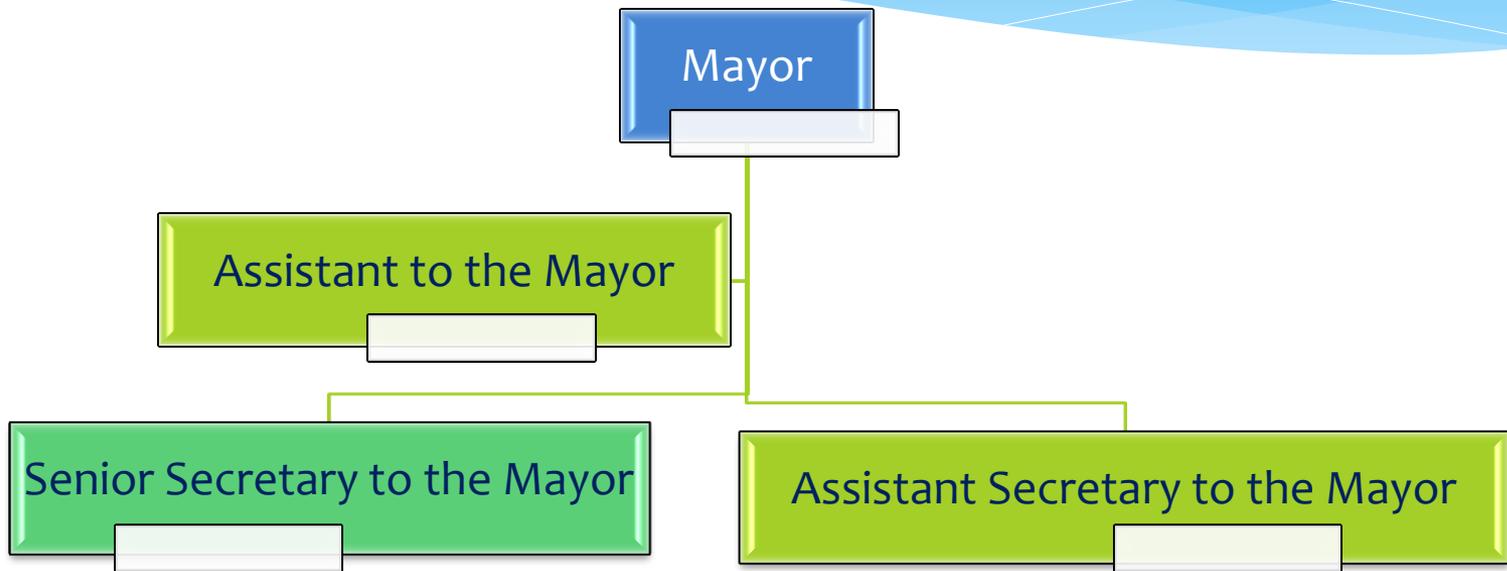
Town of East Hartford

2015 – 2016

Mayor's Office

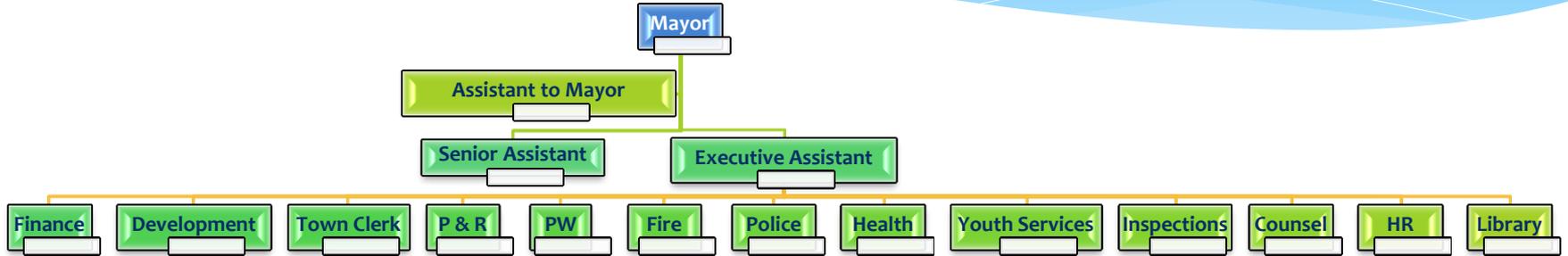


Mayor's Office





Organizational Chart





Mayor's Duties

- Administration of all departments, agencies, and offices
- Director of Emergency Management
- Ensures that all laws and ordinances are faithfully executed
- Prepares and submits to the Council an annual budget
- Interacts with the general public, State and Federal Agencies
- The Mayor's office serves as a "clearing house" facilitating immediate responses to requests for information and assistance, as well as the satisfactory resolution of complaints



	2013-2014	7/1/2014 -YTD
Inbound Calls to the Mayor's Office	12,012	5,600
Follow-up Calls	3000	1,300
Walk-in Visits	364	230
Emails	23,000	16,000
Events	169	101
Meetings	601	438
Town Meetings	58	36
Ribbon Cuttings	7	10



Membership



Glastonbury Chamber Council
East Hartford Chamber Council





Dues

Organization	Dues	Benefits of Membership
CCM	\$34,906	Ad Hock Studies, Labor Component, Salary Studies, Electrical-Trans Canada, Solar Projects, Lobbyist, and other services
CRCOG	\$35,767	CRCOG is guided by the chief elected officials of our 38 Metro Hartford municipalities. Transportation, Regional Planning, Municipal Services, Public Safety Committee
USCM	\$5,269	Promote the development of effective national urban/suburban policy; Strengthen federal-city relationships; Ensure that federal policy meets urban needs; Provide mayors with leadership and management tools; and Create a forum in which mayors can share ideas and information.

Benefit Membership

FEDERAL/STATE FUNDS OBTAINED IN COLLABORATION WITH CRCOG

Revised 2/24/2016



Project	Town Funds	Federal/State Funds	Total
Roberts Street Mill-and-Pave STP-Urban Funds Construction Complete	\$103,636	\$414,546	\$518,182
Main Street & School Street Mill-and-Pave ARRA Funds Construction Complete	\$23,850	\$1,764,134	\$1,787,984
Riverside Drive Reconstruction* FHWA Grant Construction Complete	\$0	\$950,000	\$950,000
Brewer Street Reconstruction Phase I/II STP-Urban Funds Design Phase	\$1,081,000	\$4,232,000	\$5,313,000
Brewer Street Reconstruction Phase III LOTICIP Funding Funding confirmed, design contract in negotiations	\$201,168	\$1,693,400	\$1,894,568
Hockanum Linear Park Trail Phase III* FHWA Grant Design Phase – work pending Town – state agreement	\$0	\$475,000	\$475,000
East Hartford Multi-Use Trail Several Sources of FHWA Funds Construction Phase	\$40,000	\$3,074,592	\$3,114,592
Governor Street Reconstruction STP-Urban Funds Construction Complete	\$135,792	\$2,333,000	\$2,468,792
Silver Lane Corridor Study Consultant selection / RFP process	\$20,000	\$180,000	\$200,000
TOTALS →	\$1,604,446	\$15,116,672	\$16,722,118

* Additional funding sources utilized on this project.



Budget Increases

OFFICE OF THE MAYOR

G2100	60110	PERMANENT SERVICES	237,542	258,837	276,699	276,699	144,650	282,889	6,190
G2100	61400	EMPLOYEE INCENTIVE	0	0	18,000	18,000	0	26,420	8,420

Professional Services



Funding for Special Projects:

- Marketing Materials
- Special studies, renderings, & related materials